**Lucy Makaela Haskew**

Rexburg, ID 83440

Phone: 2089608452

E-mail: lucy.haskew@outlook.com

**Education**

**Brigham Young University-Idaho, Rexburg, ID**

Bachelor of Science in Computer Science (In Progress)

*Relevant Experience:*

* Proficient in Python, JavaScript, C#, .Net, HTML/CSS, SQL/MySQL, Erlang, Clojure.
* Excel data, Database design, Visual Basic (VBA).
* Microsoft Suite, Adobe Suite, and Google Suite (Word, Excel, Acrobat, Light Room, Photoshop, Docs, Sheets, etc.).

**Liberty Charter High School**, Nampa, ID

High School Diploma, June 2022

**Honors:** *cum laude* **(**GPA: 4.03)

**Experience**

**Product Data Specialist** August 2023 – Present

Western Power Sports, Remote (Boise)

* Automated fitment data processes from excel and pdf files to transform and conform directly into standardized CMS and other various fitment allocations.
* Worked with product management teams to create and update fitment data.Ensured proper vehicle fitment standardization between print and web content.
* Validated, created and uploaded new product content into ERP and CMS system. Maintained and updated web content, images, files etc. for multiple websites on a Content Management System.
* Power Bi, Analytics**,** Microfiche, API.

**Executive Assistant** March 2023 – May 2023

Joy Photo and Video, Remote

* Coordinated communications between production team and clients, tracked and followed up on requests, and resolved client inquiries.
* Managed calendar of appointments and wrote expense proposals for photoshoots.

**Heat Welder/Line Worker (AIRE)** July 2022 – September 2022

IES Custom Staffing, Nampa, Idaho

* Performed and executed paperwork as required in orderly fashion; kept accurate log of daily production quotas.
* Consecutively operated, programmed, and maintained various types of Miller Weldmaster acrylic heat welding machines daily.

**Accounting Internship** March 2022 – May 2022

Keller CPAs, Meridian, Idaho

* Worked with payroll by doing work-comp reporting, entering time, and cutting checks.
* Entered weekly transactions for bank and credit card accounts for four interrelated companies; reconciled these same four accounts for the entire year of 2021.
* Filled out balance sheets and profit-and-loss statements.

**Cashier** May 2021 – July 2022

Hobby Lobby, Nampa, Idaho

* Resolved customer inquiries about return policies, product information, and conflict resolution.
* Received product shipments in warehouse; overstock and restock handling; Baler operator.
* Trained and mentored three new employees on cashier duties and product returns.
* Proficiency in operating cash and credit transactions through POS system.

**Engineering Internship** October 2020 – April 2021

ProMoto Billet, Nampa, Idaho

* Proficient with the SolidWorks 3D CAD design software program.
* Engineered release ramp for product from machinery as well as a newly released dirt bike rack design.

**PM Front-of-House Line Server** September 2020 – April 2021

Café Zupas, Nampa, Idaho

* Built and served customized dishes to customer satisfaction for in-store, online and takeout orders.
* Maintained professionalism and high standards of customer service during high-volume hours of operations.
* Began Shift-Lead training.

**Skills and Interests**

**Languages**

* Has taken Spanish as a course for 5 years of schooling.

**References**

**Kym Condie**

Former Church Leader

2088705024

**Julie Tilmant**

Adult Advisor/ Friend

2087247341

**Sara Hodges**

Former Church Leader/Family Friend

2089410182